



Section 9 Plan Monitoring and Maintenance

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9.1 IFR Requirement for Plan Monitoring and Maintenance

Requirement §201.6(c)(4)(i): [The plan maintenance process shall include a] section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle.

Requirement §201.6(c)(4)(ii): [The plan shall include a] process by which local governments incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.

Requirement §201.6(c)(4)(iii): [The plan maintenance process shall include a] discussion on how the community will continue public participation in the plan maintenance process.

9.2 Method for Monitoring the Plan

This Plan will be monitored by the University of Maryland for several related purposes:

1. To maintain the currency of hazard and risk information.
2. To ensure that mitigation projects and actions reflect the priorities of the University.
3. To ensure that mitigation projects are implemented based on the proposed schedule.
4. To examine mitigation projects on a regular basis to ensure they are updated, if required, based on the changing needs of the University or the occurrence of a natural hazard.
5. To comply with FEMA and State of Maryland requirements for Plan maintenance.
6. To maintain UM's eligibility for grants.

University of Maryland Facilities Management is responsible for monitoring and maintaining this Plan.



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9.3 Schedule for Monitoring the Plan

Informal Plan monitoring activities will be ongoing. In addition to the annual review, UM Facilities Management will perform an informal review of the Plan approximately every six months, or more often as circumstances require. Furthermore, the head of Facilities Management (or his/her designee) will convene meetings after damage-causing natural hazard events to review the effects of such events. Based on those effects, UM may make adjustments to the mitigation priorities listed in Section 8, or identify additional mitigation actions that are related to the event(s).

9.4 Method and Schedule for Updating the Plan

In accordance with FEMA IFR requirements, UM will perform comprehensive review of and revisions to this Hazard Mitigation Plan on a five-year cycle. This Plan will initially be adopted in 2007, and thus must undergo a formal update and approval/adoption process prior to the same date in 2012 in order to meet FEMA requirements. Approximately six months prior to the five year anniversary of Plan adoption, Facilities Management will initiate a comprehensive review of the Plan.

The head of Facilities Management (or his/her designee) will prepare a report (1) describing the update requirements; (2) summarizing the analysis of the Plan, highlighting areas that require modification and explaining the reasons why the modification is needed, and; (3) providing detailed recommendations about how the Plan should be updated, noting any technical work that may be required. The report will be provided to the Facilities Council for consideration. The Mitigation Core Team (MCT) will be re-verified and provided a copy of the report for review and comment.

The head of Facilities Management will initiate activities to carry out the recommendations, and will prepare draft updates to the Plan on a schedule determined by the Committee and/or the Board of Regents.

When the draft updates are completed, the MCT will convene to conduct the comprehensive evaluation and revision. The MCT will produce a final draft of the updated Plan for consideration by the Facilities Council. The MCT will review the updated Plan, initiate changes, approve and adopt the Plan in sufficient time to meet FEMA requirements.

9.5 Circumstances that will Initiate Plan Review and Updates

This section identifies the circumstances or conditions under which UM will initiate Plan reviews and updates.

1. On the recommendation of the Facilities Council, or the head of Facilities Management or his/her designee.
2. At approximately the one-year anniversary of the initial Plan adoption, and every year thereafter.
3. After natural hazard events that appear to significantly change the apparent risk to UM assets, operations and/or students and staff.
4. When activities of UM or surrounding jurisdictions or the State significantly alter the potential effects of natural hazards on UM's assets, operations and/or students and staff. For example, when the organization itself or one of the other local jurisdictions completes a mitigation project that significantly reduces risk to UM assets, or takes action that increases risks to the UM campus.



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5. When new mitigation opportunities or sources of funding are identified.
6. When the University completes significant capital improvements or mitigation projects.

9.6 Other Local Planning Mechanisms

The University of Maryland is a State-owned institution, so its comprehensive and long-term planning and development review processes are somewhat autonomous. UM should maximize the number of opportunities that exist to incorporate the Hazard Mitigation Plan into other University mechanisms such as the Design Criteria/Facility Standards Manual, Facilities Master Plan, and Emergency Operations Plan. The Hazard Mitigation Plan should be incorporated into the University's annual project planning and budgeting processes. Over the long term, University and the City of College Park may work towards a unified hazard mitigation plan that integrates all elements of the various plans into a cohesive whole that maximizes the use of mitigation funds and ensures that various plans are in harmony.

9.7 Continued Public Involvement

As noted above, this Plan will be evaluated and updated on an approximately annual basis, and when certain triggering events occur. Regardless of the reason for the evaluation and update, UM will observe its mandated public notification processes by publishing a notice in the local newspaper in advance of all public meetings in which the Plan or elements of the Plan are to be discussed. Additionally, when Plan updates or other revisions are being contemplated, UM will provide paper and electronic copies of these revisions for public review at least two weeks prior to any hearings or meetings at which the Plan or revisions will be discussed. Hard copies will be available at the UM Facilities Management offices, and an electronic version will be made available online through the UM web site for download. UM representatives will be available to discuss aspects of the Plan with the public or interested groups.