

TERRAPIN TRADER

SURPLUS PROPERTY CLEANING CERTIFICATION

Instructions: Prior to acceptance of surplus laboratory equipment, Terrapin Trader requires that the originating department certify that reasonable means have been taken to clean the equipment before it is offered for sale or disposed. The department Supervisor/Director or Principal Investigator/Chair must answer the following questions, sign and submit this form to the Terrapin Trader staff when the equipment is picked-up.

Question	Yes	No	Not Applicable
1. If the equipment was used to store or came into contact with a radioactive substance, has the equipment been cleared of residual radioactivity by the Radiation Safety Office (RSO) through sampling or cleaned per instructions provided by the RSO?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If the equipment was used to store or came into contact with infectious agents or human blood, has the equipment been cleaned using a 10% bleach solution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If the equipment is a biological safety cabinet or an Animal Bedding Dump/Disposal Station, has it been professionally decontaminated with either formaldehyde gas or vaporized hydrogen peroxide (VHP)? Proof of either method must accompany this form (Arrange decontamination through the Biosafety Office at 5-6513 or by e-mail at biosafety@umd.edu)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If the equipment is a refrigerator or freezer intended for disposal, has the oil and refrigerant been removed by Facilities Management?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. If the equipment was used to store or came into contact with a chemical substance, has the equipment been cleaned using reasonable means (washing, scrubbing, etc.) with an appropriate cleaning agent to remove residual material?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If you are aware that internal components of the equipment have been contaminated, have they been cleaned using one or more of the applicable methods identified above?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If the equipment was in direct contact with animals, has the equipment been cleaned using a cage washer or other reasonable means to remove animal and other related residues?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Have all hazardous products, oil, coolant, refrigerant & other potentially contaminated items from equipment such as, incubators, counters, pumps, centrifuges etc. been removed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Printed Name

Signature

Department Name

Telephone No.

Date Submitted

Cleaning Date