

Required Signatures

00.01.05

Description:

The purpose of the section is to highlight the current identification requirements for Capital Projects signatures and certifications on construction documents.

Related Standards:

- COMAR:
 - 9.21.01.05 (Architecture)
 - 9.23.03.09 (Engineers)
 - 9.13.01.04 (Land Surveyors)
 - 928.02.03 (Landscape Architects)
 - 918.02.06 (Interior Designers)
- [Maryland Joint Design Boards - Division of Occupational and Professional Licensing](#)
- DGS Procedures Manual for Professional Services: [Maryland Department of General Services](#)

Effective Date:

- January 1, 2016

Requirements:

Listed below, in specific order, are required signature blocks that are to be located on the cover sheet of drawing set of construction documents.

Note: If project is an UMCP Residence Housing Project or a project authorized by a client institution/facility other than the College Park Campus, a signature approval block is required from a director or authorized person, similar to below.

Capital Projects Approval:

Reviewed and Approved:

_____ (date) _____
<Insert Name of Client/User Representative>
<Insert Title of Client/User Representative>
<Name of Client Institution>

Reviewed and Approved:

_____ (date) _____
Keith Lippincott
Chief Fire Protection Engineer, Fire Marshal's Office
University of Maryland

Reviewed and Approved:

_____ (date) _____
William E. Olen
Executive Director
Design & Construction
Facilities Management
University of Maryland